



**GOVERNING BOARD**

**Bud Blake, Chair**  
Thurston County District Three

**Terri Drexler, Co-chair**  
Mason County District Three

**John Hutchings, Commissioner**  
Thurston County District One

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**Thurston-Mason Behavioral Health Organization Governing Board**  
**Minutes for August 17, 2017**  
**Thurston County Courthouse, 2000 Lakeridge Drive SW, Bldg. 1, Room 280, Olympia**

1. **1 p.m. Call Meeting to Order**

In Attendance: Bud Blake, Chair; Terri Drexler, Vice-Chair; John Hutchings, Commissioner; Mark Freedman, BHO Chief Executive Officer; Joe Avalos, BHO Chief Operating Officer; Sherri Nehl, Chief Human Resources Officer; Lissa Hunter-Dupler, Financial Analyst; Molly McIver, Clerk of the BHO Board

Vice-Chair Drexler called the meeting to order at 1:45 p.m.

a) Approval of Agenda

**Commissioner Hutchings moved to amend the agenda, adding item 5i. Vice-Chair Drexler seconded the motion. The motion carried.**

b) Approval of Minutes

**Commissioner Hutchings moved to approve the July 14<sup>th</sup> agenda setting minutes and July 20<sup>th</sup> board meeting minutes. Vice-Chair Drexler seconded the motion. The motion carried.**

2. **Opportunity for the Public to Address the Board**

N/A

3. **Update from the Thurston-Mason BHO Advisory Board**

Cassi Spencer, representing the Advisory Board, shared emails from members thanking Commissioner Blake for attending the July Advisory Board meeting, and invited the Governing Board to the upcoming NAMI conference in September. Commissioner Hutchings shared that he will be at the NAMI conference. An additional email was shared expressing the need to preserve the Medicaid expansion, and the importance it holds for Thurston and Mason county residents. Vice-Chair Drexler asked the Advisory Board to write out their thoughts to share with the Governing Board, to get a clearer picture of their ideas.

4. **Consent Items**

**Commissioner Hutchings moved to approve consent item 4a. Vice-Chair Drexler seconded the motion. The motion carried.**

a) Description: Jet Computer Support Amendment

Action: **Move to approve the Professional Service Contract amendment between Jet Computer Support and TMBHO for Information Management services from August 1, 2017 through December 31, 2017, with a total maximum consideration of \$50,000 for**

a revised total not to exceed \$280,000; and authorize the CEO of TMBHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%. The motion carried.

## 5. Action Items

- a) Description: Approve Thurston-Mason BHO voucher list for July, 2017  
Action: **Commissioner Hutchings moved to approve the Thurston-Mason BHO voucher list in the amount of \$4,280,411.07 for the period July 1-31, 2017. Vice-Chair Drexler seconded the motion. The motion carried.**
- b) Description: Pathfinder Peer Contract with DSHS  
This is a contract with the State to place substance use disorder peers in settings to engage persons needing treatment services.  
Action: **Commissioner Hutchings moved to execute the Pathfinder Peer Contract between Thurston-Mason Behavioral Health Organization and the Department of Social and Health Services, to provide peer recovery substance use support services, from July 15, 2017 through April 30, 2018, with a total maximum consideration not to exceed \$115,844. Vice-Chair Drexler seconded the motion. The motion carried.**
- c) Description: State Targeted Response to Opioid Crisis Project Contract  
A State contract, similar to the Pathfinder Contract, that helps offset treatment costs.  
Action: **Commissioner Hutchings moved to execute the State Targeted Response to Opioid Crisis Project Contract and the Department of Social and Health Services, to provide barrier free access to opioid treatment, from June 01, 2017 through April 30, 2018, with a total maximum consideration not to exceed \$24,252. Vice-Chair seconded the motion. The motion carried.**
- d) Description: Resolution Establishing New Positions and Amending Pay and Classification Plan  
This adds positions needed for the BHA and amends some current positions for the BHO.  
Action: **Commissioner Hutchings moved to approve Resolution 17-07, establishing 14 new positions and amending the pay and classification plan, effective August 14, 2017. Vice-Chair Drexler seconded the motion. The motion carried.**
- e) Description: Thurston-Mason Behavioral Health Organization Limited Liability Company  
Action: **Commissioner Hutchings moved to approve Resolution 17-08, of the Thurston-Mason Behavioral Health Organization, to organize as a Limited Liability Corporation. Vice-Chair Drexler seconded the motion. The motion carried.**
- f) Description: Order Schedule for the Purchase and License for Intacct Corporation  
This is for a contract with a financial software program which the BHO will begin using rather than using the County's financial system  
Action: **Commissioner Hutchings moved to authorize the Thurston-Mason BHO CEO to execute the Order Schedule for a subscription and license with Intacct, a budget and accounting software platform, in the amount of \$19,338 for the period of September 1, 2017 through August 31, 2018. Vice-Chair Drexler seconded the motion. The motion carried.**
- g) Description: Implementation of Intacct Software Solutions with Armanino LLP  
This is for a one time implementation and set-up of the Intacct software  
Action: **Commissioner Hutchings moved to authorize the Thurston-Mason BHO CEO, to execute the Implementation Proposal with Armanino, for the budget and accounting software platform to be used by the BHO, in the amount of \$19,000 starting September 1, 2017 and ending December 31, 2017. Vice-Chair Drexler seconded the motion. The motion carried.**

- h) Description: Polar Systems Software  
This is for a contract for a new IT infrastructure for TMBHO in the new facility  
Action: **Commissioner Hutchings moved to approve the Professional Services Contract between Polar Systems and Thurston-Mason Behavioral Health Organization for consultation, implementation, configuration and support services of the BHO's new IT infrastructure software from September 1, 2017 through December 31, 2020, for a total maximum consideration not to exceed \$250,000, and authorize the CEO of Thurston-Mason Behavioral Health Organization to execute the contract as well as future amendments that do not change the approved dollar amount or duration by 15%. Vice-Chair Drexler seconded the motion. The motion was carried.**
- i) Description: Lease Agreement with DM Ventures Woodland, LLC  
Action: **Vice-Chair Drexler moved to approve a 75-month lease between TMBHO and DM Ventures Woodland, LLC, to occupy suite 400 at 612 Woodland Square Loop SE, Lacey WA, in the amount set forth in the lease agreement, and authorize TMBHO CEO, Mark Freedman, to sign the lease and all appendices, pending satisfactory legal review of the TMBHO attorney. Chair Blake seconded the motion. The motion was carried.**

## 6. Updates

- TMBHO staff met with United Healthcare representatives to discuss the future relationship between providers and BHOs.
- Staff had discussions with a local physician's group who expressed there is a need for an Administrative Services Organization function that manages Medicare. TMBHO currently does this for Medicaid clients.
- TMBHO will be giving 50 doses of Narcan to Mason County Public Health to be used by their local law enforcement.
- Providence and Telecare meetings are happening on a regular basis to ensure a smooth transition with the use of the Thurston E&T facility. Staff shared that there were more inpatient clients in local facilities this week than this region has ever seen before.
- The Mason County triage space plan was originally for 10 beds, changes have been made to accommodate 12 beds.
- A local step-down house, available for persons leaving Western State, is currently being established by Homes First.
- TMBHO is running its first payroll next week. A deferred compensation representative was in the office today and available to meet with employees.
- Molly shared feedback received from local law enforcement agencies who have used the Telecare Mobile Outreach Team. Agencies are making use of the MOT and have hopes there will be expanded hours in their future.
- Staff recently applied for the Trueblood Grant which could provide up to \$1,000,000 .
- Vice-Chair Drexler advised she will not be at the September meetings.

7. Adjournment

Vice-Chair Drexler moved to adjourn the meeting. Commissioner Hutchings seconded the motion. The meeting adjourned at 2:53pm.

THURSTON-MASON BEHAVIORAL HEALTH ORGANIZATION GOVERNING BOARD  
Thurston County, Washington

ATTEST:

  
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BUD BLAKE, Chair

  
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Molly Mciver, Clerk of the Board

Date: 9-21-17

  
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TERRI DREXLER, Vice-Chair

  
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JOHN HUTCHINGS, Commissioner