



GOVERNING BOARD

Bud Blake, Chair

Thurston County District Three

Terri Drexler, Co-chair

Mason County District Three

John Hutchings, Commissioner

Thurston County District One

Thurston-Mason Behavioral Health Organization Governing Board
Minutes for July 20, 2017
Mason County Courthouse, 411 N. 5th, Shelton

1. 1 p.m. Call Meeting to Order

In Attendance: Bud Blake, Chair; Terri Drexler, Vice-Chair; John Hutchings, Commissioner; Mark Freedman, BHO Administrator; Joe Avalos, BHO Chief Operating Officer; Sherri Nehl, Human Resources Manager; Tara Smith, Fiscal Manager; Molly McIver and Tina Gehrig, Clerk of the BHO Board

Chair Blake called the meeting to order at 1 p.m.

a) Approval of Agenda

Vice-Chair Drexler moved to approve the revised agenda. Chair Blake seconded the motion. The motion carried.

b) Approval of Minutes

Vice-Chair Drexler moved to approve the June 9th agenda setting and board minutes and June 15th special meeting minutes. Chair Blake seconded the motion. The motion carried.

2. Opportunity for the Public to Address the Board

n/a

3. Update from the Thurston-Mason BHO Advisory Board

Cassi Spencer introduced herself. She will be representing the Advisory Board at the Governing Board meetings. She invited the Governing Board to the stigma busting events on October 11th and October 12th, Laughter! Not Stigma. These events will feature 2 comedians who have lived experience with mental illness and/or substance use. This is the 12th year the forum has been held. However, this is the first year that it has been expanded to include a separate event in Mason County as well.

4. Consent Items

Vice-Chair Drexler moved to approve consent items 4a-4f. Chair Blake seconded the motion. The motion carried.

a) Description: Jet Computer Support Amendment

Action: **Move to approve the Professional Service Contract amendment between Jet Computer Support and TMBHO for Information Management services from June 30, 2017 through December 31, 2017, with no change in funding; and authorize the Administrator of Thurston-Mason Behavioral Health Organization to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

- b) Description: The Olympia Free Clinic Amendment
Action: **Move to approve the Professional Service Contract amendment between The Olympia Free Clinic and TMBHO for free mental health treatment from July 01, 2017 through June 30, 2018, with a total maximum consideration of \$24,000 for a revised total not to exceed \$49,032; and authorize the Administrator of TMBHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- c) Description: Housing Authority of Thurston County Amendment
Action: **Move to approve the Professional Service Contract amendment between the Housing Authority of Thurston County and TMBHO for permanent supportive housing services to Veteran's from July 01, 2017 through June 30, 2018, with a total maximum consideration of \$36,000 for a revised total not to exceed \$78,750; and authorize the Administrator of TMBHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- d) Description: Obermeyer Consults, LLC Amendment
Action: **Move to approve the Professional Service Contract amendment between Obermeyer Consults, LLC and TMBHO for children's coordinated behavioral health services from July 01, 2017 through December 31, 2017, with a total maximum consideration of \$87,522 for a revised total not to exceed \$290,377; and authorize the Administrator of TMBHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- e) Description: National Alliance on Mental Illness (NAMI) Amendment
Action: **Move to approve the Professional Service Contract amendment between the National Alliance on Mental Illness and Thurston-Mason Behavioral Health Organization for behavioral health public education and annual events from April 01, 2017 through June 30, 2018, with a total maximum consideration of \$82,870 for a revised total not to exceed \$170,170; and authorize the Administrator of Thurston-Mason Behavioral Health Organization to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- f) Description: Behavioral Health Resources New Journeys Contract
Action: **Move to approve the New Journeys Program Contract between TMBHO and Behavioral Health Resources for First Episode Psychosis mental health treatment services from July 01, 2017 through June 30, 2018, with a total maximum consideration not exceed \$300,000; and authorize the Administrator of TMBHO to execute the contract and any future amendments that do not change the amount or duration by more than 15% of the original contract.**

5. Action Items

- a) Description: Mental Health Block Grant
The mental health block grant contract covers non-Medicaid service contractors such as: National Alliance for the Mentally Ill (NAMI) and Capital Recovery Center.
Action: **Vice-Chair Drexler moved to execute the Mental Health Block Grant between TMBHO and the Department of Social and Health Services for mental health treatment not covered by other fund sources, from July 01, 2017 through June 30, 2019, for a total maximum consideration not to exceed \$607,608. Chair Blake seconded the motion. The**

motion carried.

- b) Description: Substance Abuse Block Grant Amendment
The Substance Abuse Block Grant covers services such as non-Medicaid treatment and residential room and board.
Action: **Vice-Chair Drexler moved to execute the Substance Abuse Block Grant Amendment between TMBHO and the Department of Social and Health Services for substance use disorder treatment not covered by other fund sources, from July 01, 2017 through June 30, 2019, for a total maximum consideration not to exceed \$936,365. Chair Blake seconded the motion. The motion carried.**
- c) Description: Prepaid Inpatient Health Plan
This is an extension of the current Medicaid contract.
Action: **Vice-Chair Drexler moved to execute the Prepaid Inpatient Health Plan Amendment between TMBHO and the Department of Social and Health Services for Medicaid funded behavioral health services, from July 01, 2017 through September 30, 2017, in the estimated amount of \$11,000,000, for a revised total maximum consideration not to exceed \$60,861,433. Chair Blake seconded the motion. The motion carried.**
- d) Description: Behavioral Health State Contract Amendment
The State contract covers services that Medicaid does not, such as: crisis services and inpatient room and board.
Action: **Vice-Chair Drexler moved to execute the Behavioral Health State Contract Amendment between TMBHO and the Department of Social and Health Services for crisis and inpatient behavioral health treatment, from July 01, 2017 through September 30, 2017, in the amount of \$1,456,725 for a revised total maximum consideration not to exceed \$9,085,246. Chair Blake seconded the motion. The motion carried.**
- e) Description: Adopting TMBHO Employee Handbook
The employee handbook was developed in conjunction with the HR Consultants and serves to establish expectations of the new BHO and the culture of employees with a focus on working as a team. The BHO adopted a single leave system versus the current County system that has 2 different options. The document will continue to be modified as needed.
Action: **Vice-Chair Drexler moved to adopt the Thurston-Mason BHO Employee Handbook, with an effective date of August 1, 2017. Commissioner Hutchings seconded the motion. The motion carried.**
- f) Description: Establish 26 positions, Establish Pay and Classification System, One-time Transfer of Accrued Leave
The Board reviewed the list of positions and minimum/maximum salary ranges. Employees will have the option to cash out or move their leave to the BHO effective August 1st. Next week a resolution goes before the BOCC to abolish these 26 positions with the County. Staff have received their 30-day notice from the County as well.
Action: **Vice-Chair Drexler moved to approve the resolution creating 26 positions, establishing the TMBHO Pay and Classification System, payment for accrued leave and accepting the transfer of accrued leave from Thurston County employees who begin employment with the TMBHO on or before August 16, 2017, and designating the CEO as the hiring authority for TMBHO employees. Commissioner Hutchings seconded the motion. The motion carried.**

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- g) Description: Fairfax Behavioral Health Hospital Involuntary Treatment Act Agreement
This is a short-term contract to alleviate the shortage of beds while Telecare transitioned into being the new Evaluation & Treatment provider.
- Action: **Vice-Chair Drexler moved to approve the Involuntary Treatment Act Agreement between Fairfax Behavioral Health Hospital and TMBHO for 10 mental health inpatient capacity beds from June 15, 2017 through August 15, 2017, for a total maximum consideration not to exceed \$720,000; authorize the Administrator of TMBHO to execute the agreement and any future amendments that do not change the amount or duration by more than 15%. Commissioner Hutchings seconded the motion. The motion carried.**
- h) Description: Family Youth System Partner Round Table Amendment
The roundtables are system partners that work collectively with the WISE program. This contract is a result of a recent lawsuit.
- Action: **Vice-Chair Drexler moved to execute the Family Youth System Partner Round Table Amendment between TMBHO and the Department of Social and Health Services from July 01, 2017 through June 30, 2018, in the amount of \$75,000 for a revised total maximum consideration not to exceed \$168,750. Commissioner Hutchings seconded the motion. The motion carried.**
- i) Description: Approve Thurston-Mason BHO voucher list for June, 2017
Action: **Vice-Chair Drexler moved approve the Thurston-Mason BHO voucher list in the amount of \$4,689,912.05 for the period June 1-30, 2017. Commissioner Hutchings seconded the motion. The motion carried.**
- j) Description: HARPS/Peer Bridger Contract
This contract funds the BHO peer bridger positions for Mike and Redonda.
- Action: **Vice-Chair Drexler moved to execute Housing and Recovery through Peer Support Services (HARPS)/Peer Bridger Contract between TMBHO and the Department of Social and Health Services, from July 01, 2017 through June 30, 2018, with a total maximum consideration not to exceed \$160,000. Commissioner Hutchings seconded the motion. The motion carried.**
- k) Description: Approval of Inter-local Agreement Amendment with Thurston County for Treatment Sales Tax Funding
This amendment moves housing case management funds from Thurston County Jail to the TMBHO to work with the BHO's existing housing case management program.
- Action: **Vice-Chair Drexler moved to approve the Interlocal with Thurston County for Treatment Sales Tax funding for January 1, 2017 through December 31, 2017, adding \$75,000 for a total maximum consideration not to exceed \$1,665,173; and authorize the Administrator of TMBHO to execute the Interlocal Agreement, contract and future amendments that do not change the amount or duration by more than 15%. Commissioner Hutchings seconded the motion. The motion carried.**
- l) Description: Facility MOU between PHSS and TMBHO
As of August 1st, BHO employees will no longer be County employees, so an MOU has been initiated with PHSS that outlines staff use of the facility. The Board will approve pending approval by the BOCC next week.
- Action: **Vice-Chair Drexler moved to authorize TMBHO CEO, Mark Freedman, to sign an MOU with Thurston County Public Health and Social Services Director pending approval by the**

Thurston County BOCC regarding access to the Public Health & Social Services facility for the period August 1, 2017 through December 31, 2017. Commissioner Hutchings seconded the motion. The motion carried.

- m) Description: Lease with Thurston County Central Services
This lease agreement is for the BHO to lease the current space from Central Services for five (5) months. This is also pending approval by the Thurston County BOCC next week.
- Action: **Vice-Chair Drexler moved to accept a five month lease between TMBHO and Thurston County Central Services, pending approval by the Thurston County BOCC, to occupy the Thurston County Public Health and Social Services Building, in the amount set forth in the Administrative Service Organization Agreement. Commissioner Hutchings seconded the motion. The motion carried.**

6. Updates

- The E&T has re-opened after some minor remodeling. Telecare staff have all been hired.
- The Triage is operating at full capacity.
- Mason Triage – staff are working with the architect on the design which will then be forwarded to the city, state department of health, etc. for plan approval. Once the design is done, then a bid can go out for construction.
- BHA Licensing- staff have met with DBHR licensing staff. Policies and procedures will be sent this week. The BHO is still anticipating licensure by October 1st,
- Space – Staff have submitted letters of intent on 2 buildings in the Woodland Square Loop area.
- Job offers – BHO staff will be having brief interviews tomorrow to complete the job offer process.
- Mason County Diversion – Staff continue to work with the facilitator to identify the needs and priorities for 1) LEAD; 2) after-jail care, and 3) triage facility. It's clear that a diversion house is also essential to the smooth function of the entire system. Law enforcement have expressed their satisfaction with the mobile crisis team.
- Molly McIver was introduced as a new program assistant. She has extensive law enforcement experience previously working as a 911 dispatcher. Molly will be meeting with local law enforcement officials and 911 dispatchers to educate them on the mobile crisis team.

7. Adjournment

Commissioner Hutchings moved to adjourn the meeting. Vice-Chair Drexler seconded the motion. The motion carried. The meeting adjourned at 10:44am.

THURSTON-MASON BEHAVIORAL HEALTH ORGANIZATION GOVERNING BOARD
Thurston County, Washington

ATTEST:


BUD BLAKE, Chair


Tina Gehrig, Clerk of the Board

Date: 8/21/17


TERRI DREXLER, Vice Chair


JOHN HUTCHINGS, Commissioner