



GOVERNING BOARD

Bud Blake, Chair
Thurston County District Three

Terri Drexler, Co-chair
Mason County District Three

John Hutchings, Commissioner
Thurston County District One

Thurston-Mason Behavioral Health Organization Agenda Setting Minutes for August 11th, 2017

Thurston County Courthouse, 2000 Lakeridge Drive SW, Bldg. 1, Room 280, Olympia

In Attendance:

Commissioner Bud Blake, Chair; Commissioner Terri Drexler, Vice-Chair; John Hutchings, Commissioner; Mark Freedman, TMBHO CEO; Joe Avalos, COO; Sherri Nehl, CHRM; Tara Smith, CFO; Molly McIver, Clerk of the Board

Preview of the Agenda

Consent Items Reviewed

- **4a- Jet Computer Support Amendment:** Jet is still supporting TMBHO through the end of the year.

Action Items Reviewed

- **5a- Approve Thurston-Mason BHO Voucher for July, 2017:** Request approval of the voucher list in the amount of \$4,280,411.07 for the period of July 1st-31st, 2017. It was decided that the voucher will be a consent item, as it was in the past, after this month.
- **5b- Pathfinder Peer Contract with DSHS:** This is a request to execute a contract with DSHS to provide peer recovery substance use support services, adding 2 FTE positions, and short-term housing assistance. The contract period is from July 15, 2017 through April 30, 2018.
- **5c- State Targeted Response to Opioid Crisis Project Contract:** Request to execute a contract that would provide access to opioid treatment for non-Medicaid clients.
- **5d- Resolution Establishing New Positions and Amending Pay and Classification Plan:** Requesting approval of a Resolution that would establish 14 new positions. This would include additional fiscal staff, and amend the pay and classification plan previously approved, effective August 14, 2017.
- **5e- Thurston-Mason Behavioral Health Organization Limited Liability Company:** Request to implement an Interlocal Agreement between Thurston and Mason Counties for Thurston-Mason Behavioral Health Organization to become a Limited Liability Company. The Board requested that we look further into the subject with TMBHO's legal team.
- **5f- Execute Order Schedule for the Purchase and License for Intacct Corporation:** Requesting the authorization for TMBHO CEO to execute the order schedule with Intacct as TMBHO's budget and accounting software platform for the period of September 1, 2017 through August 31, 2018.
- **5g- Implementation of Intacct Software Solutions with Armanino LLP:** Request approval for TMBHO CEO to execute the implementation proposal with Armanino for set-up and customization of Intacct budget and accounting software.
- **5h- Polar Systems Software:** Requesting approval of a Professional Service Contract between Polar Systems and TMBHO for consultation, implementation, and support services of a new IT infrastructure and software from September 1, 2017 through December 21, 2020

Updates

- **Housing transition-** Staff discussed the availability and process of patient’s transitioning into housing once they have left Western State Hospital.
- **Shared Providers-** Staff discussed that providers who are shared with Great Rivers BHO would like to form a way to track the quality of service being provided by both BHOs.
- **Human Resources-** Thurston-Mason BHO went independent as of August 1st, 2017. All employees made the transition and things are operating smoothly. TMBHO has also obtained a new printer/copier that will be for TMBHO staff, helping eliminate the need to use Public Health’s copier.
- **Financial Update** - The payroll rollout is scheduled to start August 21st. HR and Fiscal staff have a back-up plan in place, in the event it would be needed, to ensure employees receive their paychecks. Tara shared how thankful her team was for all the help they received from Thurston County Financial Services staff, Cheryl and Sue.
- **Facilities update** – Management met with Thurston County Treasurer, Jeff Gadman, who gave an idea of current Fair Market values on commercial properties in the area. Staff determined that lease proposals received for TMBHO’s new office space were within the current market rates. Final details are being worked through and a lease agreement may be available at the meeting on August 17th.

I certify this is a true and correct copy of the original document maintained in the Office of the Thurston-Mason Behavioral Health Organization.

ATTEST:


Molly McIver, Clerk of the Board

Date: 9-21-17