



GOVERNING BOARD

Bud Blake, Chair
Thurston County District Three

Terri Jeffreys, Co-chair
Mason County District Three

John Hutchings, Commissioner
Thurston County District One

Agenda of Friday, June 9, 2017 Thurston County Courthouse, Room 280

Summary of Timed Items

1:00 p.m.) Call Meeting to Order

1) 10:00 a.m.) Call Meeting to Order

a) Approval of the Agenda

b) Approval of the [May 12](#) and [18](#), 2017 Board Minutes

2) Opportunity for the Public to Address the Board

3) Action Items

a) **Description:** Approve Thurston-Mason BHO [voucher](#) list for May, 2017

Contact: Mark Freedman, TMBHO Administrator

Action: Move to approve the Thurston-Mason BHO voucher list in the amount of \$3,925,562.39 for the period May 1-31, 2017.

b) **Description:** Hardened [Triage](#) Facility Contract with Department of Commerce

Contact: Mark Freedman, TMBHO Administrator

Action: Move to approve the contract between Thurston-Mason BHO and the Department of Commerce for funding for the Mason County Triage Facility from July 01, 2015 through June 30, 2019, for a total maximum consideration not to exceed \$984,969; and authorize the Administrator of Thurston-Mason BHO to execute the contract and any future amendments that do not change the amount or duration by more than 15%.

c) **Description:** Execute Service Agreement with [Paycom](#) for Payroll and HR services Software

Contact: Mark Freedman, TMBHO Administrator

Action: Move to authorize the Thurston-Mason BHO Administrator to execute the Service Agreement with Paycom, a payroll and HR services software platform, for an estimated annual cost of \$8,303.40, with an effective start date of August 1, 2017.

Move to authorize the Thurston-Mason BHO Administrator to execute the following additional authorizations and agreements with Paycom: Funding Authorization Agreement, Check Signing Agreement, Tax Information Authorization, Reporting Agent Authorization, Indemnity and release concerning IRS form 1095-C, and Power of Attorney for Unemployment Insurance.

d) **Description:** Execute [Navia](#) Benefit Solutions Administrative Service Agreement

Contact: Mark Freedman, TMBHO Administrator

Action: Move to authorize the Thurston-Mason BHO Administrator to execute the Navia benefit solutions Administrative Service Agreement and the Direct Debit & Credit Authorization Agreement. Coverage will be effective August 1, 2017.

e) **Description:** Execute master applications for TMBHO to become a [WCIF](#) participating

Contact: Mark Freedman, TMBHO Administrator

Action: Move to authorize the Thurston-Mason BHO Administrator to execute the Master Application for 2017 WCIF coverage, the Business Associate Agreement, and the Application to become a WCIF Participating Employer. Coverage will be effective August 1, 2017.

4) Updates

5) Adjournment