



GOVERNING BOARD

Bud Blake, Chair
Thurston County District Three

Terri Jeffreys, Co-chair
Mason County District Three

Cathy Wolfe, Commissioner
Thurston County District One

Governing Board - Minutes for November 10, 2016
Thurston County Courthouse, Bldg 1 Room 280

1. 1:00 p.m. Call Meeting to Order

In Attendance: Bud Blake, Commissioner; Cathy Wolfe, Commissioner; Terri Jeffreys, Commissioner; Tom Stuebner, Public Health and Social Services Department Director; Mark Freedman, BHO Administrator; Joe Avalos, BHO Chief Operating Officer; Tara Smith, BHO Fiscal Manager, and Tina Gehrig, Clerk of the BHO Board

Chair Blake called the meeting to order at 1:12.

- a. Vice-Chair Jeffreys moved to approve the meeting agenda with the switch to consider item 3e before item 3f. Commissioner Wolfe seconded the motion. The motion carried.
- b. Vice-Chair Jeffreys moved to approve the October 19, 2016 meeting minutes. Commissioner Wolfe seconded the motion. The motion carried.
- c. Vice-Chair Jeffreys moved to approve the October 7, 2016 agenda setting meeting minutes. Commissioner Wolfe seconded the motion. The motion carried.

2. Opportunity for the Public to Address the Board

There was no public present.

3. Action Items

- a. Re-Appointment of Jenna Cook and Nancy Young to the Thurston-Mason Behavioral Health Advisory Board
Both members have been strong contributors to the Advisory Board.
Vice-Chair Jeffreys moved to re-appoint Jenna Cook and Nancy Young to the Thurston-Mason Behavioral Health Advisory Board for a three year term September, 2016 through September, 2019 and November, 2016 through November, 2019 respectively. Commissioner Wolfe seconded the motion. The motion carried.
- b. Appointment of Jill Himlie, Mandi Maycumber, Dr. Lorraine Barton-Haas, and Kristalene Pitts-Palmerton to the Thurston-Mason Behavioral Health Advisory Board
Mandi Maycumber, Dr. Lorraine Barton-Haas, and Kristalene Pitts-Palmerton will represent Thurston County and Jill Himlie will represent Mason County. Each applicant brings a unique background to the Advisory. Two slots for law enforcement representation will continue to be held open until filled per statute.
Vice-Chair Jeffreys moved to appoint Jill Himlie, Mandi Maycumber, Dr. Lorraine Barton-Haas, and Kristalene Pitts-Palmerton to the Thurston-Mason Behavioral Health Advisory Board for a three year term November, 2016 through November 2019. Commissioner Wolfe seconded the motion. The motion carried.

- c. Certified Peer Counselor Trainer Agreement between Stephanie Lane and Thurston-Mason Behavioral Health Organization
Division of Behavioral Health & Recovery (DBHR) requires BHO's to provide certified peer trainings for individuals in our service area. The trainer must meet specific requirements and be certified by DBHR. The five day training will be open to individuals in all levels of care to further enhance the continuum of care.
Vice-Chair Jeffreys moved to execute the Certified Peer Counselor Trainer Agreement between Stephanie Lane and Thurston-Mason Behavioral Health Organization for the period October 15, 2016 through December 31, 2017 for a total maximum consideration not to exceed \$15,000. Commissioner Wolfe seconded the motion. The motion carried.
- d. Request to create and fill 2.0 FTE for essential BHO Peer Bridger positions
Thurston-Mason BHO was selected as a pilot site to provide the peer bridger positions for clients either being discharged from Western State Hospital or possibly to prevent admission to the hospital. These are critical positions responsible for coordinating care for the most vulnerable and acute mental health population. They will provide transitional support services, supported housing, etc. The positions will be housed at the BHO office but also co-located at Western State Hospital.
Vice-Chair Jeffreys moved to authorize the TMBHO Administrator to coordinate with Thurston County to create and fill 2.0 FTE Social Service Program Specialist 1 (Peer Bridger) positions in accordance with Thurston County hiring policies and practices. Commissioner Wolfe seconded the motion. The motion carried.
- e. Thurston-Mason Behavioral Health Organization Request to approve BHO 2017 Preliminary Budget
This is a preliminary budget and is basically the same budget that was reviewed at the October 7th special budget meeting. Final adoption will be presented at the December 15th meeting after public input has been received. Staff are working on a process for budget amendments as well. Commissioner Jeffries mentioned that Mason County may be interested in providing Suboxone treatment in Mason County sometime next year and would probably be requesting funds.
Vice-Chair Jeffreys moved to approve the preliminary Thurston-Mason Behavioral Health Organization Budget for January 1, 2017 through December 31, 2017 for a total amount of \$68,467,018. Commissioner Wolfe seconded the motion. The motion carried.
- f. Thurston-Mason Behavioral Health Organization Request to approve BHO 2017 Reserve Encumbrances
This is a five year plan to encumber reserve funds for the next five years: 2017 to 2021. The minimum amount to be held as reserves is also identified in the budget. This could change based on risk review and actual operating costs, changes due to rate settings, etc.
Vice-Chair Jeffreys moved to approve the Thurston-Mason Behavioral Health Organization Five Year Plan for 2017 through 2021 for a total amount of \$36,830,000. Commissioner Wolfe seconded the motion. The motion carried.

4. Updates

- Human Resources – Staff meet with the County Human Resources staff to consider options for the BHO hiring HR staff. The 2 options are to: 1) contract with Thurston County Human Resources, or 2) contract with a private entity. The BHO Board would prefer to have an independent private company that has experience related to what the BHO does. Staff will research what other BHO's are doing for HR duties. It might be feasible to have Thurston County perform some duties, i.e., payroll.

- Mason County Triage Building – Staff is working with Mason County PUD to purchase the building, determining who should own it, etc.
- Commissioner Blake would like to begin the discussion about becoming a mid-adopter/late adopter in early January.


5. Adjournment

Vice Chair Jeffreys moved to adjourn the meeting of November 10, 2016. Commissioner Wolfe seconded the motion. The motion carried. The meeting adjourned at 2:40.


THURSTON-MASON BEHAVIORAL HEALTH GOVERNING BOARD

Thurston County, Washington

ATTEST:



BUD BLAKE, Chair



Tina Gehrig, Clerk of the Board

Date: 12/15/16



TERRI JEFFREYS, Vice Chair



CATHY WOLFE, Commissioner