



GOVERNING BOARD

Bud Blake, Chair
Thurston County District Three

Terri Jeffreys, Co-chair
Mason County District Three

Cathy Wolfe, Commissioner
Thurston County District One

Governing Board - Minutes for December 15, 2016
Thurston County Courthouse, Bldg 1 Room 280

1. 1:00 p.m. Call Meeting to Order

In Attendance: Bud Blake, Commissioner; Terri Jeffreys, Commissioner; Mark Freedman, BHO Administrator; Joe Avalos, BHO Chief Operating Officer; Tara Smith, BHO Fiscal Manager, and Tina Gehrig, Clerk of the BHO Board

Chair Blake called the meeting to order at 1:05.

- a. Vice-Chair Jeffreys moved to approve the revised meeting agenda. Chair Blake seconded the motion. The motion carried.
- b. Vice-Chair Jeffreys moved to approve the November 10, 2016 meeting minutes. Chair Blake seconded the motion. The motion carried.
- c. Vice-Chair Jeffreys moved to approve the November 4, 2016 agenda setting meeting minutes. Chair Blake seconded the motion. The motion carried.

2. Opportunity for the Public to Address the Board

Todd Parker, Mason County Coordinator for Mental Health and Housing was introduced. Mr. Parker has a lot of community connections and works to connect individuals with housing, employment, education, etc. He will be working closely with the BHO.

3. Consent Items

Vice-Chair Jeffreys moved to approve consent items 3a-3l. Chair Blake seconded the motion. The motion carried.

- a) Description: Crisis Information and Referral Contract between the Crisis Clinic and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator
Action: **Move to approve the Professional Service Contract amendment between the Crisis Clinic and Thurston-Mason BHO for information and referral services from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$48,000, for a revised total not to exceed \$100,497; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- b) Description: Professional Service Contract between Keith Brown, MD and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and Keith Brown, MD for medical director services from January 01, 2017 through December 31, 2017, with a total maximum consideration of \$35,000, for a revised total not to exceed \$60,000; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

- c) Description: Professional Service Contract between Family Education and Support Services and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and Family Education and Support Services for parenting classes and support services from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$78,000, for a revised total not to exceed \$145,750; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

- d) Description: Professional Service Contract between The Olympia Free Clinic and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and The Olympia Free Clinic for brief mental health treatment from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$10,002, for a revised total not to exceed \$25,005; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

- e) Description: Homeless Veterans Leasing Assistance Program Contract between Housing Authority of Thurston County and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between the Housing Authority of Thurston County and Thurston-Mason BHO for mentally ill Veteran's at risk of homelessness from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$17,100, for a revised total not to exceed \$42,750; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

- f) Description: Professional Service Contract between Jane Morgan, LLC and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and Jane Morgan, LLC. for Family Recovery Court Liaison services from January 01, 2017 through December 31, 2017, with a total maximum consideration of \$16,640, for a revised total not to exceed \$29,120; and authorize the**

Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.

- g) Description: Information System Contract between Jet Computer Support and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator
Action: **Move to approve the Professional Service Contract between Jet Computer Support and Thurston-Mason BHO for Information Management services from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$50,000, for a revised total not to exceed \$200,000; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- h) Description: Professional Service Contract between National Alliance on Mental Illness (NAMI) and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator
Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and Thurston Mason National Alliance on Mental Illness for public education and stigma reduction services from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$36,440, for a revised total not to exceed \$90,520; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- i) Description: Professional Service Contract between Obermeyer Consults, LLC. and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator
Action: **Move to approve the Professional Service Contract amendment between Obermeyer Consults, LLC. and Thurston-Mason BHO for children's coordinated behavioral health services from January 01, 2017 through June 30, 2017, with a total maximum consideration of \$82,182, for a revised total not to exceed \$202,855; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- j) Description: Utilization Management Contract Amendment between ProtoCall Services Inc. and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator
Action: **Move to approve the Professional Service Contract amendment between ProtoCall Services, Inc. and Thurston-Mason BHO for inpatient authorization requests from January 01, 2017 through December 31, 2017, with a total maximum consideration of \$70,000, for a revised total not to exceed \$154,375; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**
- k) Description: Professional Service Contract between University of Washington and Thurston-Mason BHO
Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and The University of Washington for mental health evidence based practice fidelity monitoring from January 01, 2017 through December 31, 2017, with a total maximum consideration of \$71,573, for a revised total not to exceed \$123,689; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

1) Description: Management Information Consulting Contract between Xpio Group Health, LLC and Thurston-Mason BHO

Contact: Mark Freedman, TMBHO Administrator

Action: **Move to approve the Professional Service Contract amendment between Thurston-Mason BHO and Xpio Group Health, LLC for data management consultation services from January 01, 2017 through December 31, 2017, with a total maximum consideration of \$150,000, for a revised total not to exceed \$200,000; and authorize the Administrator of Thurston-Mason BHO to execute the amendment and any future amendments that do not change the amount or duration by more than 15%.**

4. Action Items

a. Resolution to approve Thurston-Mason BHO 2017 Budget

There was no public comment on the budget. The Advisory Board has reviewed the budget and is excited about expansion and addition of new services.

Vice-Chair Jeffreys moved to approve the Thurston-Mason BHO Budget Resolution No. BHO 16-12 for January 1, 2017 through December 31, 2017 for a total amount of \$68,467,018. Chair Blake seconded the motion. The motion carried.

b. Approve Thurston-Mason BHO voucher list from April 1, 2016 through November 30, 2016

The voucher list is generated through the MUNIS system and in the future will be approved on a monthly basis.

Vice-Chair Jeffreys moved to approve the Thurston-Mason Behavioral Health Organization voucher list for April 1, 2016 – November 30, 2016. Chair Blake seconded the motion. The motion carried.

c. Agreement between Thurston-Mason BHO and Thurston County Superior Court

This item was deleted from the agenda. Staff are still negotiating with Superior Court for ITA services.

d. Resolution and Agreement between Thurston-Mason Behavioral Health Organization Governing Board and Mason County Board of County Commissioners for funding of a Mason County Triage Facility

Thurston-Mason BHO was recently awarded funds to renovate an existing building at 307 W Cota Street, Shelton. However, there were no funds included for the actual purchase of the building. This resolution and agreement is necessary to receive capital funding from Mason County Board of County Commissioners in the amount of \$275,000 to purchase the Cota Street building. The facility, once renovated will be obligated to provide crisis triage services for a minimum of ten (10) years. The Shelton PUD is holding a public hearing Monday evening. Staff developed a brief fact sheet for the community that describes the benefits of the crisis triage facility.

Vice-Chair Jeffreys moved to approve the Interlocal Agreement and amended Resolution No. BHO 16-14 between Mason County Board of County Commissioners and Thurston-Mason BHO in the amount of \$275,000

to purchase and renovate an existing building located on 307 W Cota, Shelton Washington to be used as a Triage Facility. Chair Blake seconded the motion. The motion carried.

5. Updates

- E&T RFP – The draft RFP has been reviewed by the Board and will be issued soon. The existing provider will be required to submit a bid if they wish to continue their contract.
- Legislative – The President and Governor have recently announced several initiatives to deal with the opioid crisis.
- ABHS Detox – Staff are working with ABHS in Centralia to secure 10 detox beds for Thurston-Mason BHO. There is also a local private detox provider who may be interested in entering into an agreement for detox on a fee-for-service basis. The Board would like a brief summary of all the available detox options including past, current, and future needs.
- State Amendment - A draft amendment has been received. One change is the reduction for the carve-out of American Indian treatment services.
- Mason County Community Health Improvement Plan – Commissioner Jeffreys requested that Jeanne Rehwaldt, Executive Director of Mason Matters/Moving Mason Forwards work with BHO staff to set a data measurement baseline for services in Mason County to be able to measure future improvements. Behavioral health treatment services is one of the 3 priorities that the community will be focusing on.
- Meeting with HCA – Staff are working to schedule a meeting with HCA to have a discussion about becoming a mid-adopter. Mark Freedman will develop pros/cons fact sheet. The tentative date is January 6th.
- Triage Update – 9 of the recent 10 admissions came from the Emergency Department, 1 was an ITA from jail. Minor adjustments are still being completed at the facility. Everything seems to be working well.
- Mobile Outreach – Expect mobile outreach to be fully staffed in February. Telecare is also working with a practitioner who can prescribe.
- Diversion House - Staff continue to work with housing agencies to develop a diversion house where police can bring clients for an individual to have brief engagement with a clinician.
- Licensure Process – Commissioner Blake requested a 1 page step-by-step process/risk flowchart for becoming a licensed agency.
- Legislative – Commissioner Blake requested a 30 minute high overview of hot legislative topics to be aware of.
- Human Resources Position – Staff are still waiting for the final job classification from Human Resources.
- Advisory Board – The Governing Board would like to have an Advisory Board representative attend meetings quarterly to provide updates; and the Governing Board would like to attend an Advisory board meeting every 6 months.

6. Farewell Acknowledgement

Commissioner Blake and Commissioner Jeffreys acknowledged Commissioner Cathy Wolfe's 16 years of dedication to the community and the hard work that she championed for the behavioral health system.

7. **Adjournment**

Vice Chair Jeffreys moved to adjourn the meeting. Commissioner Blake seconded the motion. The motion carried. The meeting adjourned at 2:37.

THURSTON-MASON BEHAVIORAL HEALTH GOVERNING BOARD

Thurston County, Washington

ATTEST:

BUD BLAKE, Chair

Tina Gehrig, Clerk of the Board

Date: _____

TERRI JEFFREYS, Vice Chair

Absent

CATHY WOLFE, Commissioner